

Council and Committee Meetings

DEAN WALTON
Sudbury (East)

RICHARD WHITING
Hadleigh (North)

TROT WARD
Brantham, Stutton,
Tattingstone

SUE WIGGLESWORTH
Higham, Layham, Polstead,
Raydon, Shelley

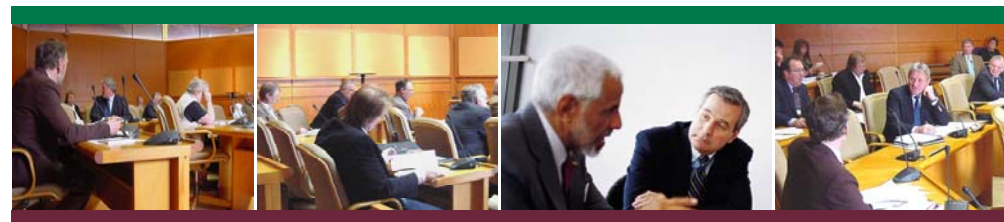
GERALD WHITE
Capel St Mary, Great
Wenham, Little Wenham,
Holton St Mary, Stratford St
Mary

DAVID WOOD
Brantham, Stutton,
Tattingstone

LEN YOUNG
Glemsford, Stanstead

Council and Committee Meetings

A brief guide for visitors



If you have any queries or require more information, please talk to the General Customer Services Team on 01473 826622

Babergh District Council
Corks Lane, Hadleigh
Ipswich IP7 6SJ
Minicom: 01473 825878 

If you need help to understand this information in another language or would like it in another format (audio version or large print) please call 01473 826622



Council and Committee Meetings

All meetings of Babergh District Council and its Committees are open to the press and public, held in the Council Chamber and normally start at 9.30 a.m.

At meetings of the **Council** Babergh residents have the opportunity to ask a question of any Committee Chairman which has been submitted in writing at least two days before the meeting. If you would like to ask a question and require assistance please contact the General Customer Services Team on 01473 826622 or email: committee.services@babergh.gov.uk

At meetings of the **Development Committee** there is an opportunity for applicants, objectors and Town or Parish Council representatives to speak on planning applications - please ask for our separate leaflet "HAVE YOUR SAY ON PLANNING APPLICATIONS".

Councillors have name badges, and a list of their names and the Parishes they represent is on the back of this leaflet.

Council staff also wear badges, giving their names and job titles, and will be pleased to answer any questions you may have before or after the meeting.

Copies of the Agenda and non-confidential reports are available on the Council's Web Site (www.babergh.gov.uk) and at the meeting – please leave them behind when you leave.

The Agenda sets out the business to be dealt with at the meeting. Some items, usually at the end of the Agenda, may be confidential, and the press and public will be asked to leave before they are discussed.

Council and Committee Meetings

PETER JONES
Belstead, Burstall,
Chattisham, Copdock and
Washbrook, Hintlesham,
Sproughton, Wherstead

DESMOND KEANE
Bildeston, Brettenham,
Hitcham, Wattisham

RICHARD KEMP
Alpheton, Long Melford

BRIAN LAZENBY
Aldham, Elmsett, Kersey,
Nedging-with-Naughton,
Semer, Whatfield

JAMES LONG
Boxted, Hartest, Lawshall,
Shimpling, Somerton

MICHAEL MILLER
Bentley, East Bergholt

MARY MUNSON
Hadleigh (South)

MARK NEWMAN
Great Cornard (South)

ADRIAN OSBORNE
Sudbury (East)

NICK RIDLEY
Belstead, Burstall,
Chattisham, Copdock and
Washbrook, Hintlesham,
Sproughton, Wherstead

BRIAN RILEY
Hadleigh (North)

TONY ROBERTS
Chelmondiston,
Erwarton, Freston,
Shotley, Woolverstone

DAVID ROSE
Harkstead, Holbrook

JOHN SAYERS
Sudbury (North)

RAY SMITH
Sudbury (North)

COLIN SPENCE
Acton, Chilton, Great
Waldingfield, Little
Waldingfield

REX THAKE
Glemsford, Stanstead

HUMPHREY TODD
Great Cornard (North)

Council and Committee Meetings

JENNY ANTILL

Acton, Chilton, Great
Waldingfield,
Little Waldingfield

CLIVE ARTHEY

Brent Eleigh, Chelsworth,
Cockfield, Kettlebaston,
Monks Eleigh, Preston St
Mary, Thorpe Morieux

TONY BAVINGTON

Great Cornard (North)

PETER BEER

Great Cornard (South)

NIGEL BENNETT

Sudbury (South)

MARTYN BOOTH

Sudbury (South)

JOHN BRAND

Alpheton, Long Melford

DAVID BUSBY

Pinewood

SUE CARPENDALE

Capel St Mary, Great
Wenham, Little Wenham,
Holton St Mary, Stratford St
Mary

RICHARD CAVE

Nayland-with-Wissington,
Stoke-by-Nayland

PENNY CLARKE

Chelmondiston, Erwarton,
Freston, Shotley,
Woolverstone

PHILIP GIBSON

Lavenham

DAVID GRUTCHFIELD

Hadleigh (South)

JOHN HINTON

Bentley, East Bergholt

PETER HOLBROOK

Bures St Mary, Little Cornard,
Newton

BRYN HURREN

Boxford, Edwardstone,
Groton, Lindsey, Milden

JENNIE JENKINS

Assington, Leavenheath

LEONARD JOHNSON

Pinewood

Council and Committee Meetings

Full Council Meetings are formal.

The Chairman wears the chain and badge of office and the meeting is opened with a short prayer.



At Council Meetings Councillors

stand up to speak. The Chairman and the Vice-Chairman of the Council together with the Chairmen of Committees sit at the top table facing the doors. The Council's Chief Executive and other Senior Officers sit to the Chairman's left.

The Committee Chairmen present recommendations from their Committees. Although Committees can make a lot of decisions (under powers given to them by the Council) the Council itself has to decide major issues and has "the last word" on items like the Budget which will have been previously considered in great detail by the Committees.

Committee meetings are less formal - Councillors sit to speak and senior Council staff present reports.

Both Council and Committee meetings are run according to Procedure Rules (which have been agreed by the Council), and by legal requirements called statutory provisions.

Council and Committee Meetings

The **Chairman** is responsible for the orderly conduct of the meeting, and asks **Councillors** to vote on proposals ("motions") which have been proposed and seconded. The decision on an item is made by the passing of a resolution with a majority of Councillors voting in favour. **Voting** is normally by a simple show of hands, although it may seem more complicated if amendments are proposed to an original motion.

A **Committee Structure** chart is set out within this leaflet.

If you have any queries or require more information, please talk to the General Customer Services Team on 01473 826622.

You are welcome to take this leaflet away with you for future reference.

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