

Constitution of Babergh District Council



Contents

	<u>Page</u>
Part 1 Summary and Explanation	C-1-1 – C-1-3
Part 2 Articles of the Constitution	
Article 1 The Constitution	C-2-1 – C-2-2
Article 2 Members of the Council	C-2-3 – C-2-4-App(8)
Article 3 Citizens and the Council	C-2-5
Article 4 The Full Council	C-2-6 – C-2-9
Article 5 Chairing the Council	C-2-10
Article 6 Overview and Scrutiny Committees	C-2-11 – C-2-13
Article 7 Strategy and Regulatory Committees	C-2-14
Article 8 The Standards Committee	C-2-15 – C-2-17
Article 9 Area Committees and Forums	C-2-18 – C-2-19
Article 10 Joint Arrangements	C-2-20
Article 11 Officers	C-2-21 – C-2-23
Article 12 Decision Making	C-2-24
Article 13 Finance, Contracts and Legal Matters	C-2-25
Article 14 Review and Revision of the Constitution	C-2-26
Article 15 Suspension, Interpretation and Publication of the Constitution	C-2-27
Schedule 1 Description of Alternative Arrangements	C-2-28
Part 3 Responsibility for Functions including Scheme of Delegation	
Responsibility for Functions – Committees	C-3-1 – C-3-10
Scheme of Delegation and Proper Officer Provisions	C-3-11 – C-3-30
Part 4 Rules of Procedure	
Council Procedure Rules (for Council and Committee Meetings)	C-4-1(1) – C-4-1(19)
Appendix 1 – Petition Scheme	C-4-1(20) – C-4-1(25)
Appendix 2 – Council Procedure Rule 32	C-4-1-(26)
Access to Information Procedure Rules	C-4-2(1) – C-4-2(4)
Budget and Policy Framework Procedure Rules	C-4-3(1) – C-4-3(2)
Overview and Scrutiny Procedure Rules	C-4-4(1) – C-4-4(29)
Financial Regulations and Procedures	C-4-5(1) – C-4-5(60)
Procurement and Contracts Procedure Rules (26 June 2008)	C-4-6(1) – C-4-6(9)
Officer Employment Procedure Rules	C-4-7(1) – C-4-7(2)
Part 5 Codes and Protocols	
Members' Code of Conduct	C-5-1(1) – C-5-1(11)
Confidential Information Protocol	C-5-1(12)
Planning Protocol	C-5-2(1) – C-5-2(10)
Member/Officer Protocol	C-5-3(1) – C-5-3(6)
Part 6 Members' Allowances Scheme	
Members' Allowances Scheme (Revision issued May 2010)	C-6-1 – C-6-10
Part 7 Management Structure	
Management Structure	C-7-1
Part 8 Monitoring Officer Protocol	C-8-1 – C-8-4